



Estd. 1999 | Suryadatta Education Foundation's

# SURYADATTA INSTITUTE OF HEALTH SCIENCES

Recognized by Govt. of Maharashtra & Approved by Directorate of Medical Education & Research (DMER)

Affiliated to Maharashtra University of Health Science (MUHS), Nashik

Tel. No.: 020-67901300 / 9763266829 Email: scop.sihhs@suryadatta.edu.in Website: www.sgisihhs.org



Ref. No. : SEF/SIHS/

Date : 20/02/2023

## GRIEVANCE REDRESSAL COMMITTEE 2022-2023

Sr. No.	Name of Member	Role
1.	Prof. Dr. Sanjay B. Chordiya	Chairman
2.	Dr. Seemi Retharekar (PT)	Principal
3.	Dr. Ankita Talreja (PT)	Faculty Representative
4.	Dr. Madhurika Kate (PT)	Faculty Representative
5.	Ms. Samidha Gadiwan	Non-Teaching Representative
6.	Mr. Mohak Parihar	Student Representative
7.	Mr. Om Pachapure	Student Representative
8.	Dr. Ishani Gopiyani	Member Representative



*Seemi Retharekar*  
20/2/23

**Dr. Seemi A. Retharekar (PT)**  
Principal Cum Professor  
Suryadatta Education Foundation's  
Suryadatta Institute of Health Science (SIHS)  
College of Physiotherapy, Pune-21



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## **STUDENTS' GRIEVANCE REDRESSAL COMMITTEE**

### **STANDARD OPERATING PROCEDURE**

#### **1. Purpose:**

In accordance with the UGC Act, 1956 (3 of 1956), this Committee deals with students' grievances related to such issues as problems with admission procedures, non-provision of required amenities by the College, non-transparent or unfair evaluation practices, and harassment and victimisation of students, including sexual harassment.

#### **2. Scope:**

To resolve the student-related grievances of Suryadatta Institute of Health Sciences- College of Physiotherapy Pune.

#### **3. Students Grievance Redressal Cell - Committee's structure:**

In accordance with the UGC Act, 1956 (3 of 1956), committee for Student Grievance Redressal Cell is reconstituted with a Chairman of the Institute as chairperson and faculties from Institute as members. The committee maintains the operations of the cell.

#### **4. Objectives:**

- a. To advise students to refrain from inciting Students against other students, teachers, college administration or government.
- b. To encourage the students to express their grievances/problems freely and honestly, without any fear of being victimized.
- c. To advise teachers to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
- d. To resolve the issues, the committee will review the grievance and collect any additional relevant information based on the nature of the grievance
- e. As per AICTE guidelines, if the student was not satisfied by the action taken by the cell then it will be brought to the notice of Ombudsperson.

- f. Records are managed by the Dean (student Affairs).

**5. Facility for filing the grievance:**

- a. Student may produce his / her grievances in person  
b. The students may submit their grievances through mail at [scop.sihis@suryadatta.edu.in](mailto:scop.sihis@suryadatta.edu.in).

**6. Functioning**

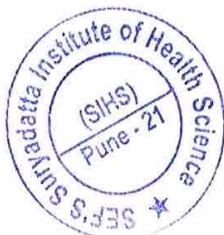
- a. An aggrieved Student may register a complaint, in writing, with the Committee.  
b. The Committee reviews the complaint and is bound to call the Complainant to present his/her case within 10 days of the receipt of the complaint.  
c. The Committee deliberates on the complaint and an appropriate decision is taken within a month of the receipt of the grievance.  
d. In case the complaint is found to be false or frivolous, the Committee may take the appropriate action against the Complainant.

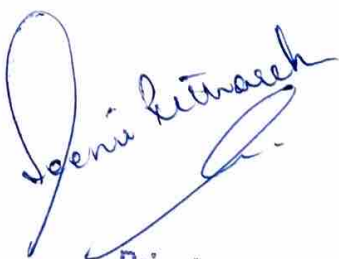
**7. Impact:**

To sustain the pride of the institution by ensuring a troubled-free atmosphere on the campus by supporting friendly Student-Student relationships and Student-Faculty relationships. It will assist to augment academics in campus.

**8. Meetings and Reporting**

- a. Every academic year, two meetings will be conducted.  
b. Student Grievances Redressal Cell Coordinator sends a summary report every year to Dean (Student Affairs).



  
**Principal**  
SURYADATTA EDUCATION FOUNDATION  
Suryadatta Institute of Health Science (SIHS)

**Suryadatta Institute of Health Sciences**

**College of Physiotherapy**

**Baydhan, Pune**

**Grievance Redressal Committee AY 2021-22**

Sr. No.	Name of Member	Role
1	Prof. Dr. Sanjay B. Chordiya	Chairman
2	Dr. Seemi Retharekar(PT)	Faculty Representative
3	Dr. Kanchan Gode (PT)	Faculty Representative
4	Mr. Chirag Angre	Non-teaching Staff Representative
5	Mr. Manoj Gaikwad	Students Representative
6	Ms. Shraddha Gavhane	Students Representative
7	Dr. Rucha Vaidya (PT)	Member Secretary



**Principal**  
SURYADATTA EDUCATION FOUNDATION  
Suryadatta Institute of Health Science (SIHS)